

GUIDELINES FOR ZONING CHANGE REQUEST
Texas Local Government Code
Section 211.006 (a) (b)
Section 211.007 (c)

1. Notice of Public Hearing **MUST** be published in newspaper 15 days before the date of the Public Hearing. (consecutive days)
2. 10 days BEFORE the date of the Public Hearing – **CERTIFIED** letters **MUST** be sent to landowners within 200 feet of subject property. (consecutive days)
3. 30 days AFTER the published notice of the Public Hearing the City Council may adopt the proposed change. (consecutive days)

EXAMPLE:

Notice published May 11th.

15 days after published – Public Hearing can be held on May 26th (P&Z Meeting will follow immediately after the Public Hearing).

10 days before Public Hearing – Letters to landowners must be sent on or before May 16th.

30 days after published notice of Public Hearing – City Council may adopt the change on or after June 10th (normally action will be taken at the regular Council meeting following the Public Hearing).